

COVID-19 SAFETY PLAN

Ice Sports Victoria

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1. Introduction

The purpose of this COVID-19 Safety Plan (**Plan**) is to provide an overarching plan for the implementation and management of procedures by the peak body for ice sports in Victoria, Ice Sports Victoria (**ISV**) to support its members (**Members**), ice hockey, curling, figure skating and speed skating in the staged resumption of community sport and club activities.

The arrangements set out in this **Plan** are intended to prevent the transmission of COVID-19 among **Members**, participants, coaches, officials, administrators/volunteers, visitors, families and the broader community. The **Plan** provides the framework to govern the general operation of the **ISV** and the playing/training behaviour of all **Members** and participants and the monitoring and reporting of the health of attendees during training and competitions.

This **Plan** includes, but is not limited to, the conduct of:

- a. staged training and competition activities (sport operations); and
- b. facility management and supporting operations (facility operations).

At all times the **Plan** is subject to all regulations, guidelines and directions of government and public health authorities.

2. Key Principles

This **Plan** is based on, and accepts, the AIS [Framework for Rebooting Sport in a COVID-19 Environment](#) (**AIS Framework**) and the [National Principles for the Resumption of Sport and Recreation Activities](#) (**National Principles**).

The **Plan** also accepts as key principles that:

- The health and safety of members, participants, coaches, officials, administrators/volunteers, visitors, families and the broader community is the number one priority;
- Members, participants, coaches, officials, administrators/volunteers, families and the broader community need to be engaged and briefed on **ISV's Member's** return to sport plans;
- Facilities are assessed and appropriate plans are developed to accommodate upgraded hygiene protocols, physical distancing and other measures to mitigate the risk of transmission of COVID-19;
- Training cannot resume until the arrangements for sport operations and facility operations are finalised and approved, if necessary; and
- At every stage of the return to sport process **ISV** and its **Members** must consider and apply all applicable State and Territory Government and local restrictions and regulations. **ISV's Members** need to be prepared for any localised outbreak at the facilities, within competitions or in the local community.

3. Responsibilities under this Plan

ISV provides oversight for the effective management and implementation of the return to sport activities and operations of its **Members** as outlined in this **Plan**.

The Board of **ISV** is responsible for:

- Approving the **Plan** and overseeing the implementation of the arrangements in the Plan; and
- Revising the **Plan** as required, ensuring it reflects up to date information from government and public health officials.

The **Board** has appointed the following person as **ISV's** COVID-19 Safety Coordinator to execute the delivery of the **Plan** and to act as a point of contact for information relating to this Plan:

Name	William Younger
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Contact Number	0408 325 675

ISV expects all **Members**, participants, coaches, officials, administrative staff and volunteers to:

- Comply with the health directions of government and public health authorities as issued from time to time;
- Understand and act in accordance with this **Plan** as amended from time to time;
- Comply with any testing and precautionary measures implemented by **ISV**;
- Act with honesty and integrity in regard to the state of their personal health and any potential symptoms; and
- Monitor their health and take a cautious approach to self-isolation and reporting of potential symptoms.

4. Return to Sport Arrangements

As at the date of this **Plan**, **Members** are training at Level A of the AIS Framework. The Plan outlines specific sport requirements that **ISV's Members** will implement for Level B and Level C of the AIS Framework.

ISV's Members will transition to the training activity and facility use as outlined in Level B of the AIS Framework and the training/competition activities and facility use outlined in Level C of the AIS Framework when permitted under local restrictions and regulations.

4.1. AIS Framework Arrangements

The protocols for conducting sport operations and facility operations under Level B and Level C of the AIS Framework are set out in the Appendix.

4.2. Roadmap to a COVIDSafe Australia

ISV and its **Members** will also comply with the Australian government's [Roadmap to a COVIDSafe Australia](#), which places limits on the type of activity that can be conducted and the number of people who can gather at facilities, notwithstanding the activities permitted by the AIS Framework (see below).

AIS Activities	Level A: Training in no more than pairs. Physical distancing required.	Level B: Indoor/outdoor activity. Training in small groups up to 10. Physical distancing required.		Level C: Full sporting activity (training and competition) allowed. No restriction on numbers. Contact allowed.	
Roadmap Activities	N/A	Step 1: No indoor activity. Outdoor sport (up to 10 people) consistent with AIS Framework.	Step 2: Indoor/outdoor sport up to 20 people. Physical distancing (density 4m ²).	Step 3: Venues allowed to operate with up to 100 people with physical distancing. Community sport expansion to be considered consistent with AIS Framework.	Further steps TBC

5. Recovery

When public health officials determine that the outbreak has ended in the local community, **ISV** and its **Members** will consult with relevant authorities to identify criteria for scaling back its COVID-19 prevention actions. **ISV** and its **Members** will also consider which protocols can remain to optimise good public and participant health.

At this time the Board of **ISV** will consult with key stakeholders to review the delivery of its return to sport arrangements and use feedback to improve organisational plans and systems.

Appendix: Outline of Return to Sport Arrangements

Part 1 – Sport Operations

Area	Plan Requirements (for activities under AIS Framework Level B)	Plan Requirements (for activities under AIS Framework Level C) [ISV Members to provide further detail as and when further restrictions are eased]
Approvals	<p>Each ISV Member must obtain the following approvals to allow a return to training at Level B:</p> <ul style="list-style-type: none"> • State Government approval of the resumption of community sport. • ISV Board acceptance that the Member's Safety Plan covers all of the requirements as outlined by the Victorian State Government • Relaxation of public gathering restrictions to enable training to occur. • Venue owner approval to training at venue, if required. • ISV Member Board/Committee approval of return to training for community sport. • Insurance arrangements confirmed to cover training. 	<p>Each ISV Members must obtain the following approvals to allow a return to training/competition at Level C:</p> <ul style="list-style-type: none"> • State Government approval of the resumption of community sport. • ISV Board acceptance that the Member's Safety Plan covers all of the requirements as outlined by the Victorian State Government • Relaxation of public gathering restrictions to enable training to occur. • Venue owner approval to training/competition at venue, if required. • ISV Member Board/Committee approval to return to training/competition for community sport. • Insurance arrangements confirmed to cover competition.

<p>Training Processes</p>	<ul style="list-style-type: none"> • All training sessions conducted by ISV Members must be limited to no more than 20 people in two groups of 10. The two groups must be distanced from each other at all times. • All activities must be modified to ensure there is no physical contact (minimum distance of 1.5 metres must be maintained at all times) and the risk of injury is reduced. • Volunteers who assist and one parent/guardian per child are permitted to attend Member training sessions. Social distancing must be maintained while seated in the stands during the training sessions. • Measures need to be put in place to restrict gatherings of spectators, parents and volunteers near entry and exit points. • The Member must create and make available a register of coaches, support staff, participants, volunteers and parents who attend each training session. An online registration system is strongly recommended to avoid the use of pen and paper. • To avoid money handling, payment for each session should be made online prior to the commencement of each training session. Banking details to be provided to each participant. • Change rooms will not be available, so participants are required to arrive in their training gear. Rest rooms must not be used as change rooms. Participants are required to put their skates or shoe covers on in the hockey boxes or in the seats located at the bottom of the stands or around the rink. Social distancing of 1.5 metres is to be observed at all times. • Participants, parents and volunteers must be instructed to arrive no earlier than 30 minutes prior to the commencement of training. • Hand sanitiser, disinfectant spray and disposable cleaning cloths must be provided by the Member and located at the entry gate to the ice. Every participant must use either the sanitiser or spray disinfectant prior to getting on the ice. • Skate guards, glasses, gloves, helmets, water bottles, hockey sticks and articles of clothing must not be placed on top of or near another participant's items. • Participants are required to collect their own water bottle and clothing at the end of each session prior to exiting the ice. • All participants are to avoid physical contact including handshakes, high fives, etc. • Hand sanitiser, disinfectant spray and disposable cloth will be available to all participants, volunteers and parents in the hockey box. All participants are required to 	<p>Subject to the easing of restrictions at Level B: Each ISV Member's plan must provide detailed specifics of training/competition processes. The plan should cover:</p> <ul style="list-style-type: none"> • AIS Framework principles or Victorian Government – full sporting activity that can be conducted in groups of any size (subject to COVIDSafe Roadmap) including full contact. • For larger team sports, consider maintaining some small group separation at training. • Limit unnecessary social gatherings. • Clearly outline nature of training or competition permitted. • Access to treatment from support staff. • Sanitising requirements continue from Level B. • Treatment of shared equipment continues from Level B. • Personal hygiene encouraged (e.g. wash hands prior to training, no spitting or coughing). • Training/playing attendance register kept.
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Personal health	<ul style="list-style-type: none"> • It is imperative that if any participant is experiencing any signs/symptoms of cold, flu, COVID-19 or other illness they must stay home. • Participants must wash their hands prior to and after training and use the hand sanitiser provided. • Avoid physical greetings (i.e. hand shaking, high fives etc.). • Avoid coughing, clearing nose, spitting etc. • Launder your own training uniform and wash personal equipment. 	<ul style="list-style-type: none"> • It is imperative that if any participant is experiencing any signs/symptoms of cold, flu, COVID-19 or other illness they must stay home. • Participants must wash their hands prior to and after training and use the hand sanitiser provided. • Avoid physical greetings (i.e. hand shaking, high fives etc.). • Avoid coughing, clearing nose, spitting etc. • Launder your own training uniform and wash personal equipment.
Hygiene	<ul style="list-style-type: none"> • Participants must wash and disinfect their water bottle prior to and after each training session. • If a participant removes any clothing during training, please ensure they do not place it over or near any other articles of clothing or water bottles. Each participant is responsible for collecting these items at the end of each training session to avoid others contacting your clothing or water bottle. • Maintain a minimum of 1.5 metres at all times from other participants, volunteers and parents. 	<ul style="list-style-type: none"> • Participants must wash and disinfect their water bottle prior to and after each training session. • If a participant removes any clothing during training, please ensure they do not place it over or near any other articles of clothing or water bottles. Each participant is responsible for collecting these items at the end of each training session to avoid others contacting your clothing or water bottle. • Maintain a minimum of 1.5 metres at all times from other participants, volunteers and parents.
Communications	<ul style="list-style-type: none"> • The Member will notify its members, volunteers and parents through the use of email, Facebook and SMS communication channels. • The Member must endorse the use of the Australian government's COVIDSafe app and we encourage all the participants, coaches, members, volunteers and families to download and use app. • The Member must provide disinfectant spray, disposable cloth and hand sanitiser for the use of all participants, volunteers and parents and encourage everyone to make use of these items. The facility management is responsible for installing posters around the rinks to remind everyone about personal hygiene practices and social distancing requirements. 	<p>Each ISV Member is to detail specifics of communications plan to be adopted by the Member. Should cover:</p> <ul style="list-style-type: none"> • How Member will brief players, coaches, members, volunteers and families on Level C protocols including hygiene protocols (e.g. letter, email, text/WhatsApp message, Facebook post) and reinforcement of hand washing and general hygiene etiquette. • Continued endorsement of government COVIDSafe app and encouragement to players, coaches, members, volunteers and families to download and use app.

Part 2 – Facility Operations

Area	Plan Requirements (for activities under AIS Framework Level B)	Plan Requirements (for activities under AIS Framework Level C) [ISV Members to provide further detail when information regarding the easing of restrictions become available]
Approvals	<p>The Facility management and the Member must obtain the following approvals to allow use of the facilities at Level B:</p> <ul style="list-style-type: none"> • State Government approval of the resumption of facility operations. • Venue owner approval to use of facility, if required. • Member Board/Committee has approved plan for use of the facilities. • Insurance arrangements confirmed to cover facility usage. 	<p>The Facility management and the Member must obtain the following approvals to allow use of club facilities at Level C:</p> <ul style="list-style-type: none"> • State Government approval of the resumption of facility operations. • Venue owner approval to use of facility, if required. • Member Board/Committee has approved plan for use of the facilities. • Insurance arrangements confirmed to cover facility usage.
Facilities	<ul style="list-style-type: none"> • Details of how Member participants will enter and exit the facilities will be provided by the facility management. • Toilet facilities may be used but please observe the requirements posted by facility management including practicing good personal hygiene. • It should be up to each person to decide if they would like to wear Personal Protective Equipment (PPE) and/or provide their own personal hygiene cleaning solutions. 	<p>Each ISV Member, in conjunction with the Facility owners, is to detail specifics of how facilities should operate. Should cover:</p> <ul style="list-style-type: none"> • Return to full use of Club facilities including change rooms and shared spaces. • Hygiene and cleaning protocols measures as per Level B. • Provision of appropriate health and safety equipment, Personal Protective Equipment (PPE) and personal hygiene cleaning solutions as per Level B.

<p>Facility access</p>	<ul style="list-style-type: none"> • Facility management will be responsible for determining the need for temperature testing prior to entry to the facility. Each facility has the responsibility of collecting the names and contact details of every person who enters the facility. • Facility management has the right to refuse entry to anyone who has: <ul style="list-style-type: none"> – COVID-19 or has been in direct contact with a known case of COVID-19 in the previous 14 days. – Flu-like symptoms or who is a high health risk (e.g. due to age or pre-existing health conditions). – Travelled internationally in the previous 14 days. • Facility management has authority to limit the number of people entering the facility, i.e. only essential participants should attend to minimise numbers; not more than one parent/ carer to attend with children; gathering numbers should not exceed government allowances (COVIDSafe Roadmap maximum gatherings: Step 1 (10 people), Step 2 (20 people), Step 3 (100 people)) • Any spectators should observe physical distancing requirements (>1.5 metres). 	<p>Each ISV Member is to detail specifics of facility access protocols. Should cover:</p> <ul style="list-style-type: none"> • Continue Level B protocols as appropriate. • Who may attend the club facilities: gathering numbers should not exceed government allowances (COVIDSafe Roadmap maximum gatherings: Step 1 (10 people), Step 2 (20 people), Step 3 (100 people). • Any spectators should observe physical distancing requirements (>1.5 metres) and density requirements (one person per 4 square metres). • Managed access including separate entry/exit points, managed traffic flows, stagger arrival/ departure times. • Non-essential personnel to be discouraged from entering change rooms. • Physical distancing protocols including use of zones in clubrooms, change rooms, bar/ canteen including by use of physical zone indicators. • Bar/canteen operations to include food and cash handling protocols, hygiene and cleaning measures and established zones. • General advice on physical distancing in club facilities including discouraging face to face meetings where possible, restricting site visitors, deferring or splitting up large meetings. • Detailed attendance register to be kept.
<p>Hygiene</p>	<p>Facility management will be responsible for detailing the specific hygiene protocols to ensure regular sanitisation and cleaning of the facilities. This includes:</p> <ul style="list-style-type: none"> • Any safe hygiene protocols distributed by the Federal or State authorities including: <ul style="list-style-type: none"> – Availability of hand sanitiser at entry/exit points to venue and elsewhere. – Protocols for sanitising stations, sanitising shared equipment, etc. – Cleaning standards – increase regular cleans and frequent wiping of high touch surfaces. – Displaying posters outlining relevant personal hygiene guidance. – Avoiding shared use of equipment. – Provide suitable rubbish bins with regular waste disposal. – Guidelines for sanitisation and cleaning of facilities. 	<p>Facility management will be responsible for detailing the specific hygiene protocols to ensure regular sanitisation and cleaning of the facilities. This includes:</p> <ul style="list-style-type: none"> • Any safe hygiene protocols distributed by the Federal or State authorities including: <ul style="list-style-type: none"> – Availability of hand sanitiser at entry/exit points to venue and elsewhere. – Protocols for sanitising stations, sanitising shared equipment, etc. – Cleaning standards – increase regular cleans and frequent wiping of high touch surfaces. – Displaying posters outlining relevant personal hygiene guidance. – Avoiding shared use of equipment. – Provide suitable rubbish bins with regular waste disposal. <p>Guidelines for sanitisation and cleaning of facilities.</p>

Management of unwell participants	<p>Facility management and the Member have a shared responsibility to detail specifics of protocols to manage unwell participants at a club activity. This includes:</p> <ul style="list-style-type: none"> • Isolation/medical requirements for all players, members, volunteers and their families at the onset of any symptoms including facilities that can be used to manage symptomatic participants. • Training of volunteers/club management and facility staff on treatment of symptomatic participants and disinfecting of facilities used by such participants. • Notification protocols for notifying public health authorities and other attendees of symptomatic participants. 	<p>Facility management and the Member have a shared responsibility to detail specifics of protocols to manage unwell participants at a club activity. This includes:</p> <ul style="list-style-type: none"> • Isolation/medical requirements for all players, members, volunteers and their families at the onset of any symptoms including facilities that can be used to manage symptomatic participants. • Training of volunteers/club management and facility staff on treatment of symptomatic participants and disinfecting of facilities used by such participants. <p>Notification protocols for notifying public health authorities and other attendees of symptomatic participants.</p>
ISV Member responsibilities	<p>The Member will oversee:</p> <ul style="list-style-type: none"> • Provision and conduct of hygiene protocols as per the Plan. • The capture of a record of attendance at all training and club activities and maintaining an up-to-date log of attendance. • Coordination of Level B field and training operations. • Operation of the Member's training in support of all Level B activities in accordance with this Plan. 	<p>The Member will oversee:</p> <ul style="list-style-type: none"> • Provision and conduct of hygiene protocols as per the Plan. • The capture of a record of attendance at all training and club activities and maintaining an up-to-date log of attendance. • Coordination of Level B field and training operations. <p>Operation of the Member's training in support of all Level B activities in accordance with this Plan.</p>